



The California Collegiate Brain Trust

COLLABORATING FOR EXCELLENCE IN HIGHER EDUCATION

NOW ACCEPTING APPLICATIONS FOR VICE PRESIDENT

COMPANY DESCRIPTION

California Collegiate Brain Trust (CCBT) is a privately held, rapidly growing consulting group of more than 45 current and retired senior college administrators who advise college clients throughout the Western US.

JOB DESCRIPTION/RESPONSIBILITIES

The Vice President will oversee the daily operations of CCBT, to include:

- Working together with consultant teams to develop responses to requests for proposal.
- Managing a diverse range of projects, budgets, and contracts.
- Collaboratively developing business development and expansion strategies.
- Synthesizing and aligning sophisticated perspectives and competing agendas in a fast-paced team environment.

REQUIREMENTS

- Extensive project management experience in a professional consulting environment; higher education experience preferable.
- Minimum seven (7) years experience in scoping, estimating and writing government or higher education grants and/or proposals.
- Community/volunteer leadership experience helpful.
- Project Management certification and Master's Degree preferred.

WAGES & BENEFITS

Up to \$70,000 per year, DOE

Retirement and health package provided

HOW TO APPLY

Send cover letter, résumé, and professional writing sample (not to exceed three pages) attached as a Microsoft Word or pdf document.

E-Mail to: ljmorgan@delpaso.seta.net

TDD California Relay Service: 711

See www.sacjobs.com for Sacramento Works recruitment event listings or go to www.seta.net/ Job Seeker/ Master Calendar to see SWCC recruitment and training events for the month.

